

INTERNSHIP GUIDELINES

We welcome you to a four-week extensive training experience in a ‘full-service’ legal practice environment.

Objectives of the Program

- To garner research, communication, administrative, writing and other practical skills relevant in the modern day law practice.
- To gain first-hand experience and exposure to the day to day tasks associated with a law firm in the legal profession.

Proposed Tasks for Intern(s)

1. Conduct research on assigned issues using existing and alternative materials e.g. digital research using the internet, analyzing information and summarizing findings.
2. Conduct comparative legal analysis on a range of issues in a given area, identifying legal and policy issues, researching relevant precedents and proposing appropriate solutions.
3. Participate in the execution of existing briefs with the supervising lawyers in the firm.
4. Assist in the preparation and organization of meetings, including drafting of the minutes.
5. Participate in legal drafting e.g. letters, contractual agreements and legal opinions.
6. Article writing and presentation.
7. Participate in moot proceedings, mock trials and debate presentations.

Introduction phase

Conduct a meet and greet session with the intern(s), wherein we shall;

- Welcoming the interns.
- Intimate on the vision and objectives of the Firm.
- Advise on the rules of conduct obtainable in the Firm.
- Share the timetable.



TIME TABLE

WEEK	DAY	MORNING SESSION	AFTERNOON SESSION
WEEK 1	Monday	Lecture on advocacy development and the rudiments of the legal profession.	Lecture on drafting of articles and minutes of meetings.
	Wednesday	Tutorial on brief writing and the IRAC rule.	Tutorial on drafting of pleadings.
	Friday	Article research presentation	Revise previous tasks.
WEEK 2	Monday	Tutorial on Foreign participation in the Nigerian economy.	Tutorial cont'd.
	Wednesday	Tutorials on legal drafting e.g deeds and legal opinions.	Tutorial cont'd.
	Friday	Tutorial on hierarchy of courts and jurisdiction.	Revise previous tasks.
WEEK 3	Monday	Tutorial on examination of witnesses.	Tutorial on CV and letter writing.

	Wednesday	Tutorial on promoters and post incorporation filing activities, including filling the relevant forms.		Tutorial cont'd
	Friday	Preparation for mock trial		Mock trial proceedings.
WEEK 4	Monday	Workshop on client counselling and interview.		Tutorial on billing and drafting of bill of charges.
	Wednesday	Tutorial on company registration and drafting of incorporation documents.		Tutorial cont'd
	Friday	Interactive session on emerging areas of law, e.g. fintech, artificial intelligence, etc.		Debate session.

WE ARE CONFIDENT THAT YOUR JOURNEY WITH US WILL BE AS INSIGHTFUL AS IT WILL BE EXCITING.

**WELCOME TO NAKUDU LAW PARTNERS
(NLP)!!!**